



## Dates to Remember

### December 2012:

- ◇ CA\$HLINK II turns off
- ◇ PCC OTC turns off
- ◇ Manual SF 215 processing no longer available

## The 21st Annual FMS Conference: Embracing Challenges of Financial Management

FMS held its 21<sup>st</sup> Annual Government Financial Management Conference on August 2- 3, 2011 in Washington, D.C. Over 360 attendees from various federal agencies, FMS, and exhibitors attended the two day training event. With the theme of “Embracing the Challenges of Financial Management”, financial managers learned to how to face the challenges of the rapidly changing government environment. The conference featured presentations from various FMS program areas and topics such as:

- ◆ Debt Collection: New Generation
- ◆ Transparency in Government
- ◆ The Road to Improved Accounting: The Move to Daily Classification
- ◆ Payments Application Modernization Update
- ◆ Social Networking
- ◆ Action Planning for Your TRS Transaction
- ◆ Maximize Your Potential
- ◆ OTCnet

The conference featured sessions on Cash and Collateral Management Modernization (CCMM) and OTCnet. Attendees heard from CCMM's Director, Greg Till, about FMS's efforts to streamline how it collects revenue on behalf of agencies and improve how it reports this information to agencies. At the OTCnet booth and session, attendees learned that it is one of FMS's efforts to improve over the counter collections. During the OTCnet session, attendees learned how OTCnet, a web based system for check capture and deposit reporting, provides benefits such as convenience, ease of use, control, and provides great resources such as online training.



Left to right FMS Deployment Specialists:  
Eric Beasley and Ava Singleton

In addition to the workshops, attendees participated in plenary sessions and heard keynote addresses from Dave Rebich, Assistant Commissioner, FMS, Governmentwide Accounting and Ms. Wanda Rogers, Deputy Commissioner, Financial Management Service.

To learn more about the 21<sup>st</sup> Annual Government Financial Management Conference, please visit [www.fms.treas.gov/tas](http://www.fms.treas.gov/tas). Remember to attend next year's conference!

## Featured Links

### OTCnet Training

[www.fms.treas.gov/otcnet/training.htm](http://www.fms.treas.gov/otcnet/training.htm)

### OTCnet System Requirements

[www.fms.treas.gov/otcnet/OTCnet\\_SysReq.pdf](http://www.fms.treas.gov/otcnet/OTCnet_SysReq.pdf)

### OTCnet Login

[www.otcnet.fms.treas.gov](http://www.otcnet.fms.treas.gov)

### Miss a newsletter?

Check out our archive at  
<http://www.fms.treas.gov/otcnet/related.html>

## CA\$HLINK II and PCC OTC Conversion

In July 2011, agencies received a letter from Kristine Conrath, FMS's Assistant Commissioner, Federal Finance, regarding OTCnet conversion and TRS enrollment. Conversion information and requirements for FPAs and FIs will be sent in a timely manner to ensure agency readiness. For those converting from both PCC OTC and CA\$HLINK II, conversion will occur in a single, integrated process. If your agency has not received its conversion date, please contact Angela Smith at 202.874.4070. For any other questions, you may reach us at 703.377.5365.

### Important Conversion Dates to Remember:

- ◆ Now– Oct. 2012: PCC OTC and CA\$HLINK II Agencies convert to OTCnet
- ◆ Dec. 2012: CA\$HLINK II and PCC OTC Turns off

# OTCnet Connect

New on the OTCnet

Website

- ◇ OTCnet User Role Guide (updated)

## Using OTCnet and Need Help?

Once you are fully converted and using OTCnet, Customer Service is available 24/7 to assist you with any needs. You can reach Customer Service at (866) 945-7920 or at [FMS.OTCChannel@citi.com](mailto:FMS.OTCChannel@citi.com).

## Contact Us

**OTCnet Support Telephone:**  
(703) 377-5365

**Support Email:**  
[FMS.Channel@citi.com](mailto:FMS.Channel@citi.com)

**Web:**  
<http://fms.treas.gov/otcnet>

## Meet your Deployment Specialist: Your Personal Guide to OTCnet Conversion



Elliot Eskra, Deployment Specialist

Agencies are successfully converting to OTCnet with the assistance of their Deployment Specialists. Your Deployment Specialist (DS) will be your personal guide to help you through the conversion process.

Your DS will guide you through your conversion steps, while also completing many important tasks on behalf of your agency. To begin the conversion process and familiarize an agency with it, a DS will conduct an OTCnet Kickoff meeting. Once an agency's conversion is underway, the DS will migrate the agency's data from the legacy system, PCC OTC, to OTCnet. The DS then tests and validates that the migration occurred and all data was successfully migrated. The DS will also assist with the creation of an agency's first user, the Primary Local Security Administrator (PLSA). A PLSA is then responsible for setting up all the additional agency users. In addition to creating users, an agency will also setup their hierarchy and configure their terminal. A DS will be there to help answer any questions an agency may have along the way. To ensure an agency is progressing through conversion, their DS will notify them when steps are successfully completed and when they are ready to make their first deposit in OTCnet. During this process, agencies can use OTCnet's Web Based Training (WBT) to become familiar with the system; however, their Deployment Specialist will be available to answer questions and help guide them, as needed.

Just like agencies who have successfully converted to OTCnet, your agency will be assigned a Deployment Specialist. They will be available to assist you through all conversion steps and help your agency successfully convert to OTCnet to ensure the processing of your over the counter collections is not interrupted. You can reach a Deployment Specialist at (703) 377-5586 or [FMS.OTCDeployment@citi.com](mailto:FMS.OTCDeployment@citi.com).



## Ask your Deployment Specialist

### Where can I get more information about OTCnet conversion?

You can find more information in the "OTCnet Conversion Toolkit" which is located on the OTCnet homepage located at: <http://www.fms.treas.gov/otcnet/index.html>

### What is required of me during conversion?

Your agency will need to complete initial paperwork about your hierarchy and agency profile. Once your Deployment Specialist informs you that your data migration has been completed, your agency will then need to set up users, download firmware, configure your terminal, and then begin to use OTCnet. Your agency's involvement will ensure a successful conversion. It is important for your Agency to review the OTCnet requirements document to ensure your agency is compliant. Please review the requirements document located at [http://www.fms.treas.gov/otcnet/OTCnet\\_SysReq.pdf](http://www.fms.treas.gov/otcnet/OTCnet_SysReq.pdf).

### Will there be any period of time where I cannot scan checks?

No, your agency's day-to-day check capture activities will not be interrupted by your OTCnet conversion. Once your agency makes its first deposit in OTCnet, your agency can begin to use the system immediately. Any pending settlements that your agency may have in PCC OTC will be migrated to OTCnet on a nightly basis.

### When converting over to OTCnet, what user roles will my agency need?

Your role in OTCnet depends upon the tasks that you need to conduct. However, every agency will need a Check Capture Administrator to configure OTCnet for Check Capture and an Accounting Specialist to configure OTCnet for Deposit Reporting. A User Guide will be distributed to each agency by their Deployment Specialist during their kickoff meeting. The user roles guide is available online at [http://www.fms.treas.gov/otcnet/OTCnet\\_user\\_roles\\_guide.pdf](http://www.fms.treas.gov/otcnet/OTCnet_user_roles_guide.pdf).

### Are there any costs to convert OTCnet?

There are no costs to convert to OTCnet. If your agency wants to purchase a scanner, this is will be the only cost that your agency will incur.

### Do I need a new scanner or can I use my current scanner?

There are several scanners that are compatible with OTCnet. If your agency currently uses a RDM EC6000i, EC7000i, EC5000i or Panini MyVision or VisionX, then your agency will not need a new scanner.

*FMS is dedicated to providing agencies with a smooth transition to OTCnet. Please reach out to us with any questions, look for future issues of OTCnet Connect, and visit our website at <http://fms.treas.gov/otcnet> to ensure you receive up-to-date information on OTCnet development, upcoming events, training, and conversion activities.*